

# PREPLAN FOR CRISIS RESPONSE

## ROLES

### Possible Roles in Victim Assistance Disaster Response

Provided by the Jefferson and Gilpin Counties Community Crisis Response Team

- **Activation of team** (dispatcher)
  - Inform re: needs
  - Identify location to report
  - Identify route to take and ID needed
- **Gatekeeper**
  - Person at the Staging Area
  - Point of Contact
  - Check in
- **Assignment Coordinator** (dual role)
  - Liaison with command center/runners (information exchange)
  - Responsible for Responder Assignments
- **Runner** (probably the 1<sup>st</sup> person on scene)
  - Gather information (needs assessment)
  - Role of runner may shift when that duty is accomplished to better use talents
- **Conflict Mediator/Problem Solver**
  - Needs to be assertive and a decision maker
  - Not likely to be intimidated
- (example for use of this person was to redirect person to an official when they are insistent on helping but are not credentialed by team. Also, need to remember to communicate to other gatekeepers that referral does not imply permission to enter)



- **Mental Health Tracker** (for lack of a better name)
  - Oversee helpers for crisis reactions
- **Crisis Intervener**
- **Liaison with outside agencies** (probably located at EOC)
- **Administrative Duties**
  - Make copies
  - Gather information
  - Generate lists
  - Secure supplies
- **Death Notifications**
  - conducted under the direction of the Jefferson County Coroner
  - Support advocate must have death notification training
- **Triage**
  - Needs assessment re: trauma reactions of directly impacted people
- **Debrief/Defusion**
  - It is the responsibility of individual agencies to provide, or arrange for this for their people.